



CUSTOM SOFTWARE SOLUTIONS



HUMAN RESOURCES

Features

The Human Resource Solution is designed to maintain key employee data on existing employees, previous employees and applicants.

All employee certifications and task training requirements are tracked. Reporting is available for renewal or recertification dates. This information is available for proactive testing requirements.

A repository is attached to the solution for all types of required documentation. From licensing, certifications to drug testing results are stored for immediate retrieval.

Automatic progression pay raises can be entered into the system at date of hiring or during the annual review process. When using the CSS Payroll solution, these increases are added to the hourly rate.

Tracking is available for a host of issues. Drug testing, physicals and disciplinary action are included.

Consumable benefit tracking is included in the solution. Vacations, personal and sick days with their associated accruals are included in this solution.

Highlights

- Maintains history data on all employee certifications and task trainings
- Ability to track all absenteeism by reason
- Provides advance knowledge for re-training and certification dates
- Ability to capture basic information from CSS Payroll solution
- The employee document repository is provided
- Detailed information is captured for each dependent and their benefits
- Consumable benefits, including vacation, personal and sick days are accrued and tracked
- Applies automatic progression pay raises to the CSS Payroll solution
- Maintains data pool on prospective employees, including certifications and qualifications